



## APPLICATION FOR EMPLOYMENT

Thank you for your interest in Chalkwell Coach Hire Ltd. In order for us to find out about you, please give as much information as you can.

Return this form when you have completed it to The Coach Depot Unit 2a Church Road, Sittingbourne, Kent, ME10 3RS or email to: [coachhire@chalkwell.co.uk](mailto:coachhire@chalkwell.co.uk)

### Your Details

Surname:		First Name(s):		Title:	
Position Applied For:					
Home Address:			Home Telephone No:		
			Mobile Telephone No:		
			Work Telephone No:		
Postcode:					
Email address:					
Please give a brief description of your main hobbies and interests:					
Have you had any criminal/driving convictions in the last 5 years?					Y/N
Have you ever been convicted of a crime that resulted in a prison sentence?					Y/N
Are you bankrupt or have you ever been declared bankrupt?					Y/N
If YES to any of the above then please give details:					
Are you legally eligible to live and work in the UK in accordance with the Asylum and Immigration Act 1996?					Y/N
Can you provide a specific document (below) to confirm your answer?					
Passport		P60		UK Birth Certificate	Other:
If you are not a UK or an EU National then please give your work permit number:					

### Your Driving Experience

Do you have a current Car Licence? Y/N		Do you have a current PCV licence? Y/N	
Driver Number:		Groups Held:	
Do you have any endorsements on your licence? Y/N			
If so what are the endorsement codes?			
Licence expiry date:		Are you interested in training for a PCV licence? Y/N	

Do you have a digital tachograph card	Y/N	Do you have a drivers CPC	Y/N
If you have a CPC give details of modules completed and dates:			
If you are applying for a position as a PCV Driver please indicate which types of work you have previous experience of (eg. Private Hire, Tours, Bus Work, Commuters etc):			
Please give details of any accidents you have been involved in during the last five years:			
Are you currently employed?		Y/N	Have you recently been dismissed?
			Y/N
Please give details of your previous employment (most recent first):			
Name and Address of Employer:	Job Title & Main Duties:		Reason for Leaving:
Dates employed - From:		To:	Contact:
Name and Address of Employer:	Job Title & Main Duties:		Reason for Leaving:
Dates employed - From:		To:	Contact:
Name and Address of Employer:	Job Title & Main Duties:		Reason for Leaving:
Dates employed - From:		To:	Contact:
Please give the name and address of two workplace references:			
1.			
2.			

**Your Employment With Us**

Please state what type(s) of employment you are interested in:

Full Time		Term Time		Casual		Other:	
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Do you have any existing holiday arrangements? Y/N  
 If YES then please give details:

**Your Education - Please list schools, colleges and universities you attended from Age 14:**

Name & Address of Establishment	Dates Attended	Qualifications Gained

**I declare that the information I have given is correct and any misrepresentation by me may be sufficient grounds for my dismissal if I am employed**

**Signed:**..... **Date:**.....

The information given to us in this form will only be used in relation to your application for employment. By signing this declaration you are giving us your express consent to retain and process this information under the Data Protection Act 1998.

**For office use only**

**The applicant is acceptable/not acceptable (please delete as necessary).**

**Reasons for rejection**

**Signed**

**Print name**

**Date**